

**To the Chair and Members of the Overview and Scrutiny Management Committee  
OVERVIEW AND SCRUTINY WORK PLAN 2015/16 UPDATE AND PROGRESS –  
April, 2016**

<b>Relevant Cabinet Member(s)</b>	<b>Wards Affected</b>	<b>Key Decision</b>
The Mayor	All	None

**EXECUTIVE SUMMARY**

1. The Committee is asked to receive an update on the Overview and Scrutiny work programme for 2015/16 and receive an update on progress.

**EXEMPT REPORT**

2. This is not an exempt report.

**RECOMMENDATIONS**

3. The Committee is asked to:
  - Review the updated Overview and Scrutiny work programme attached at Appendix A;
  - Note the progress on key issues set out in the report;
  - Receive a verbal update from the Scrutiny Panel Chairs or Vice Chairs on the work of their Panels.

**WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?**

4. Regular review of the Overview and Scrutiny Work Plan enables the Committee to ensure it remains relevant and is responding to important issues for citizens and the Borough. The work plan update helps support openness, transparency and accountability as it summarises outcomes from Overview and Scrutiny activities. Citizens are able to contribute to the work of Overview and Scrutiny by attending meetings or contributing to reviews.

**BACKGROUND**

5. Overview and Scrutiny has a number of key roles which focus on:
  - Holding decision makers to account;
  - Policy development and review;
  - Monitoring performance (both financial and non-financial); and
  - Considering issues of wider public concern.

6. Following the revised Overview and Scrutiny Structure, the Committee will recall that it now manages the work programmes for itself and the standing Panels except the Health and Adult Social Care Panel which manages its own work programme primarily because it has statutory responsibilities relating to Health Scrutiny.
7. The Overview and Scrutiny Work Plan attached at Appendix A has been updated since the last meeting to reflect changes and progress.

## BUDGET

8. Following the 3 informal OSMC budget meetings as below, the Committee formally responded to the Mayor's budget Proposals at its meeting on 11<sup>th</sup> February and the letter to Cabinet is attached at Appendix B.
  - OSMC – 15<sup>th</sup> October at 2pm prior to Cabinet on 20<sup>th</sup> October – medium term financial plan update
  - OSMC – 9<sup>th</sup> December at 10am – Comprehensive Spending Review update
  - OSMC – 27<sup>th</sup> January at 2pm – Mayor's budget proposals
  - OSMC - 11<sup>th</sup> February at 10am – Formal OSMC Budget Response

## REASONS FOR RECOMMENDED OPTION

9. This report provides the Committee with an opportunity to review the Scrutiny work plan for 2015/16.

## IMPACT ON THE COUNCIL'S KEY OUTCOMES

10.

<b>Outcomes</b>	<b>Implications</b>
<p>All people in Doncaster benefit from a thriving and resilient economy.</p> <ul style="list-style-type: none"> <li>• <i>Mayoral Priority: Creating Jobs and Housing</i></li> <li>• <i>Mayoral Priority: Be a strong voice for our veterans</i></li> <li>• <i>Mayoral Priority: Protecting Doncaster's vital services</i></li> </ul>	<p>The Overview and Scrutiny function has the potential to impact upon all of the Council's key objectives by holding decision makers to account, reviewing performance and developing policy through robust recommendations, monitoring performance of Council and external partners services and reviewing issues outside the remit of the council that have an impact on the residents of the borough. This supports strong governance and leadership.</p>
<p>People live safe, healthy, active and independent lives.</p> <ul style="list-style-type: none"> <li>• <i>Mayoral Priority: Safeguarding our Communities</i></li> <li>• <i>Mayoral Priority: Bringing down the cost of living</i></li> </ul>	

<p>People in Doncaster benefit from a high quality built and natural environment.</p> <ul style="list-style-type: none"> <li>• <i>Mayoral Priority: Creating Jobs and Housing</i></li> <li>• <i>Mayoral Priority: Safeguarding our Communities</i></li> <li>• <i>Mayoral Priority: Bringing down the cost of living</i></li> </ul>	
<p>All families thrive.</p> <ul style="list-style-type: none"> <li>• <i>Mayoral Priority: Protecting Doncaster's vital services</i></li> </ul>	
<p>Council services are modern and value for money.</p>	
<p>Working with our partners we will provide strong leadership and governance.</p>	

## **RISKS & ASSUMPTIONS**

11. To maximise the effectiveness of the Overview and Scrutiny function it is important that the work plan devised is manageable and that it accurately reflects the broad range of issues within its remit. Failure to achieve this can reduce the overall impact of the function. Ensuring the work plan is developed with a key set of principles in mind e.g. holding to account, undertaking policy review and development and is focused strategically will help support the development of a robust work programme. National research has identified that over ambitious work plans that include too many items are a common cause of frustration for Scrutiny Members as they fail to achieve any outcomes. The work plan will be reviewed at each ordinary meeting and officers will advise on the capacity available to undertake any additional work. This will provide an opportunity to ensure work plans can be regularly monitored and reviewed.

## **LEGAL IMPLICATIONS**

12. The Council's Constitution states that subject to matters being referred to it by the Full Council, or the Executive and any timetables laid down by those references Overview and Scrutiny Management Committee will determine its own Work Programme (Overview and Scrutiny Procedure Rule 6a).
13. Specific legal implications and advice will be given with any reports when Overview and Scrutiny have received them as items for consideration.

## **FINANCIAL IMPLICATIONS**

14. There are no specific financial implications associated with this report.

## **HUMAN RESOURCES IMPLICATIONS**

15. There are no specific human resources issues associated with this report.

## **EQUALITY IMPLICATIONS**

16. There are no specific equality issues associated with this report. Equality issues are considered by Overview and Scrutiny when it considers individual work plan issues.

## **CONSULTATION**

17. Overview and Scrutiny Management Committee and Panels undertook work planning sessions with Directors and Partners to develop the work plan.

## **BACKGROUND PAPERS**

18. None

## **REPORT AUTHOR & CONTRIBUTORS**

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**Simon Wiles**  
**Director of Finance & Corporate Services**

**Overview & Scrutiny Management Committee Workplan (OSMC) – Fixed Panel Meetings**

**Appendix A**

<b>10am 25<sup>th</sup> June 2015 Formal</b>	<b>10am 1<sup>st</sup> July 2015 Informal</b>	<b>10am 3<sup>rd</sup> September 2015 Formal</b>	<b>16<sup>th</sup> September 2015 Extraordinary Formal</b>	<b>10am 8<sup>th</sup> October 2015 Formal</b>	<b>2pm 15<sup>th</sup> October 2015 Informal</b>
<ul style="list-style-type: none"> <li>Finance and Performance (Qtr 4)</li> </ul>	<ul style="list-style-type: none"> <li>Informal Workshop – Corporate Plan</li> </ul>	<ul style="list-style-type: none"> <li>Youth Justice Plan</li> <li>O&amp;S Workplan</li> </ul>	<ul style="list-style-type: none"> <li>Finance and Performance (Qtr 1) t</li> </ul>	<ul style="list-style-type: none"> <li>Stronger Families (Phase 2)</li> <li>Statement of Licensing Policy Review (Licensing Act 2003) /Statement of Licensing Policy Review (Gambling Act 2005)</li> <li>Outline of work of Anti-Poverty Group</li> </ul>	Budget – Medium Term Financial Plan Update
<b>10am 16<sup>th</sup> October 2015 Formal</b>	<b>10am 9<sup>th</sup> December 2015 Informal</b>	<b>11am 10<sup>th</sup> December 2015 Formal</b>	<b>12:30pm 27<sup>th</sup> January 2016 Informal</b>	<b>5.30pm 12<sup>th</sup> January, 2016 Formal</b>	<b>1pm 11<sup>th</sup> February 2016 Formal</b>
<ul style="list-style-type: none"> <li>Changes to charges of social care</li> <li>Day Centre transport</li> </ul>	Response to CSR Corporate Plan Refresh (TBA)	Finance and Performance (Qtr 2)	Budget (4)	<ul style="list-style-type: none"> <li>Devolution</li> </ul>	<ul style="list-style-type: none"> <li>OSMC Budget Response</li> </ul>
<b>10am 24<sup>th</sup> March 2016 Formal</b>	<b>10am 21<sup>st</sup> April 2016 Formal</b>				
<ul style="list-style-type: none"> <li>Finance and Performance (Qtr 3)</li> </ul>	<ul style="list-style-type: none"> <li>R&amp;H O&amp;S Place Marketing Review</li> <li>Children and Young People Disabilities Review</li> </ul>				

**OSMC Areas to be programmed**

**(The programme is flexible to cover call-ins and other issues that might be added during the year)**

<b>O&amp;S Management</b>	<b>Council Wide/Directorate</b>	<b>Pre-Decision Scrutiny And Review Of Decisions/Consultation Outcomes.</b>
<ul style="list-style-type: none"> <li>Agreeing Panel work programmes</li> <li>Ratifying reviews/recommendations</li> <li>Consider Called In decisions</li> <li>Work Plan Decisions/Updates from Panel Chairs</li> </ul>	<ul style="list-style-type: none"> <li>Reviewing the Councils arrangements for engagement and consultation – consider wider framework of how this would be undertaken – seminar/briefing?</li> </ul>	<ul style="list-style-type: none"> <li>Statutory Plans/key strategies or policies – to be identified</li> </ul>

<ul style="list-style-type: none"> <li>Peer Review Update and Next Steps</li> <li>Update on any inspections undertaken</li> </ul>		
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**Health and Adult Social Care (H&ASC) Overview & Scrutiny Panel Workplan 2015/2016 & 2016/2017 – Fixed Panel Meetings**

<b>2pm 29<sup>th</sup> July 2015 Formal</b>	<b>10am 23<sup>rd</sup> September 2015 Formal</b>	<b>10am 25<sup>th</sup> November 2015 Formal</b>	<b>9:30am 26<sup>th</sup> November 2015 Informal</b>	<b>10am 26<sup>th</sup> January 2016 Formal</b>	<b>10am 16<sup>th</sup> March 2016 Formal</b>
Implementation of the Care Act – July 2015 (1st Meeting) – Retrospective and Prospective.	Public Health Self-Assessment/Public Health Commissioning	Healthy High Street (following on from Royal Society of Public Health report)	Sexual Health– Signposting for young people/partnership working (how successful is this) – informal joint meeting with CYP O&S	Implications of ageing population (not just dementia).	Public Health Protection Responsibilities
H&WB Strategy Refresh (incl. inequalities and 'Well North')	Personalisation/Direct Payments – considerations of actions to promote greater personalisation and direct payments	Modernisation and peer review plan – tracking progress and challenge		Children's health early years 0-5 including health visiting and family nurse partnership (jt with CYP)	
Better Care Fund – update/progress including low level prevention service		Adult Safeguarding Annual Report		Review of arrangements to deliver high quality care for people in residential homes/care homes/admissions long term care	

**Ongoing Areas**

- Update on Regional Joint Health Overview and Scrutiny Committee re: Children and Adults Cardiac review: -
- Mid-September** meeting to look at to understand the outcome/implications of the review

**H&ASC O&S Areas (May Change – TBA)**

- Quality accounts - review
- Yorkshire Ambulance Service – scrutiny aspect being led on by Wakefield MBC – Meeting 15<sup>th</sup> January 2016
- Jt Regional Health Scrutiny - Working Together Programme (a collaboration across the health services to consider how to improve health of communities)

**Workplan Ideas 2016/17**

**Children and Young People (CYP) Overview & Scrutiny Panel Workplan – Fixed Panel Meetings/Review Work  
Outcomes and Improvements for Children and Young People**

10am 2 <sup>nd</sup> July 2015 Formal	11:30 am 17th Sept– Informal	2pm 17 <sup>th</sup> September 2015 Formal	9:30am 26 <sup>th</sup> November 2015 Informal	10am 8 <sup>th</sup> December 2015 Formal	10am 29 <sup>th</sup> February 2016 Formal	8:30am 9 <sup>th</sup> March 2016 Informal
Quarterly Performance Report and update from Children’s Services Trust – delivery of agreed budgets	Early Years and Collaborative Strategy update	Quarterly Performance Report and update from Children’s Services Trust – delivery of agreed budgets	Sexual Health– Signposting for young people/partnership working (how successful is this) – Joint Meeting with H&ASC O&S	Trust Update  a) Quarterly Performance Report and update from Children’s Services Trust – delivery of agreed budgets b) Ofsted Action Plan & Main Improvements (maybe to include presentation to highlight main pts)	Trust Update  a) Quarterly Performance Report and update from Children’s Services Trust – delivery of agreed budgets b) To include update on Ofsted Action Plan	a) Summary of schools causing concern and what is being progressed. b) Outcomes KS2 Strategy – results from mock tests – what are we doing about them? What are we doing differently? c) KS4 Strategy – what are we doing?
School Improvement Inspection Report		Annual Complaints – Children’s trust		Exam Results (JM/DA)	DCT Annual Report	
		DSCB – Annual Report		a) Improving education provision	CSE – review – 10 key scrutiny questions	
				b) Update on Educational Attainment Review Recs (needs specific response to 2 <sup>nd</sup> letter/each rec)	Adoption – annual update/review	
				c) Academy Growth and Development Strategy.	Annual Complaints – update on improvements DSCB Update on Business Plan	

**C&YP O&S Review**

Review Scope - Disabilities – what is it like being disabled and is provision meeting needs

1. Meeting with parents, Foster Carers and Parents Forum – 3<sup>rd</sup> September at 5.30pm
2. Meeting with young people – Ladder Group
3. Visit Respite Care Facility – 27<sup>th</sup> August at 10am
4. North Ridge School to address Transition to adulthood and the Next Project – 15<sup>th</sup> October 9.30am
5. Meeting with Officers to address Direct Payments, POET pilot, SEN Out of Authority Costs, Good/Poor Practice and gaps, Invitations to Social workers – 26<sup>th</sup> October at 9am

**Other Areas (to be scheduled)**

- Children's health early years 0-5 including health visiting and family nurse partnership - 10am, 26<sup>th</sup> January 2016 (NEW) – H&ASC O&S Meeting
- Careers Advice and Guidance (in particular NEETS and Progression Routes Post 16) – R&H O&S Panel to formally invite CYP O&S Panel to Skills Meeting (part of Place Marketing Review) - 11am, 3rd February 2016 (NEW)

**Workplan Ideas 2016/17**

- Virtual School /CIC
- Coasting academies
- Career Information Advice and Guidance for children in care



**Regeneration & Housing Overview & Scrutiny – Review Work**  
**Regeneration, Economic Development, Strategic Transport and Housing**

August 2015	2pm 14 <sup>th</sup> Sept 2015	11am 1 <sup>st</sup> December 2015	10am 18 <sup>th</sup> December 2015	11am 3 <sup>rd</sup> February 2016	10am 9 <sup>th</sup> February 2016	February 2016
Place Marketing Scoping Meeting - incl. Additional Housing Action Plan	Place Marketing – General Discussion	Place Marketing - Work (1)	Place Marketing - Play (2)	Place Marketing – Learn/Skills (3)	Place Marketing - Rest (4)	Place Marketing (5) - Recommendations

**Place Marketing Review**

- Priority
- Place Marketing - Development of the Doncaster brand: -
    - i. improve regionally and internationally
    - ii. improve internal understanding
      - possible work with the Doncaster secondary schools consortium (Pippa Dodgshon) – to highlight opportunities in Doncaster’s students and schools;
      - business leaders not aware of the good news and progress in the borough.

- To include
- Skills – barriers to employment – overview from the Works and Skills Board. To provide an update and challenge on the 4 priorities below with a view to a possible review later in the civic year or 2016/17. – September/October time (Invite CYP O&S Members)
    - i. Graduates
    - ii. Apprenticeships
    - iii. Employability
    - iv. Upskilling
  - Housing Action Plan Update – review of the 10 Action Points –. Second update in Early 2016.

**Possible areas for consideration later in the work programme**

- Masterplanning for urban centres in the borough e.g. Mexborough and Thorne.
- Hexthorpe scheme – update later in the year.
- Housing Associations - Right to Buy – impact on social housing across the borough.
- Equality of regeneration of across the borough.

**Workplan Ideas 2016/17**

**Communities & Environment Overview & Scrutiny – Fixed Meeting/Review Work**  
**Neighbourhood issues, street scene and Highways, community safety as well as environmental issues**

2:00pm 23 <sup>rd</sup> July 2015 Informal	18 <sup>th</sup> August 2015 Informal	9:30am 29 <sup>th</sup> October 2015 Informal	2:00pm 25 <sup>th</sup> January 2016 Informal	10:00am 15 <sup>th</sup> February 2016 Formal
Solar Energy - Housing	Voluntary Community and Faith Strategy	Waste Review (1) <ul style="list-style-type: none"> <li>• An outline of the proposed Communication/Consultation Strategy</li> <li>• Options for receptacles (requested to be shown to Members again during last year's work).</li> </ul>	Waste Review (2) <ul style="list-style-type: none"> <li>• To look at outcomes of the consultation and next steps</li> <li>• BDR Waste Strategy</li> </ul>	Crime and Disorder meeting; – <ul style="list-style-type: none"> <li>o Performance and update on priorities</li> <li>o New local policing plan and arrangements – impact 6-8 mths on)</li> <li>o Update on Legal Highs</li> </ul>

**Other Areas (to be scheduled)**

Crime and Disorder

- Refuge service for victims of domestic violence commissioned from a housing association, Riverside.

Environment

- Review of Internal Drainage Boards - holding to account meeting/is VFM being achieved/is the Board supporting the Council's Flood Strategy effectively with its work

programme – one-off meeting (TBA)

- Waste Collection System - How will it be delivered and continuation of strategy – two meetings to looking at 1. Outcome of consultation process/2. check robustness of it (note: OSMC work item on 'Consultation and Engagement') – awaiting timeline

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**Possible areas for consideration later in the work programme**

- Council approach to enforcement – new corporate approach (how effective is this?)
- Quality of Air – performance worsened over the last 2 qtrs (what is behind the increase?)

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**Workplan Ideas 2016/17**

- Role of communities for the future/preparing them for the future
- Vol/Com Strategy – impact of strategy – done but **TO ARRANGE** Following award of contract receive a 6 month review AND Panel have sight of the grants policy;

Appendix B

Mayor Ros Jones  
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Councillor John Mounsey, Adwick and Carcroft Ward

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**Date:** 15<sup>th</sup> February 2016

Dear Ros

### **Overview and Scrutiny's Response to the Mayor's Budget Proposals 2016/17**

I am writing to confirm the Committee's support and response to the Mayor's Budget Proposals 2016/17 agreed at its meeting on the 11<sup>th</sup> February 2016. The Committee's response is attached at Appendix A for your information.

As you are aware following the publication of your proposals, OSMC Members were encouraged to review the proposals by attending an informal meeting on the 27<sup>th</sup> January 2016.

At the above session the Committee used the following lines of enquiry to help develop its response

The three key areas for consideration are:

1. Do the proposals conflict with the Borough Strategy priorities in any way?
2. Is money being put into the areas that were originally proposed?
3. What Consultation has been undertaken and are proposals deliverable?

By taking account of these three themes, the Committee has sought to provide a commentary on the proposals in their wider context rather than putting forward alternative budget proposals. A number of the recommendations and comments cut across one or more of the themes, I have therefore not attempted to set them out as a response to each of the above questions

I would be grateful if the following key issues and recommendations are referred to and responded to where necessary when presenting to Cabinet on the 16<sup>th</sup> February 2016 and Council on the 1st March 2016. I would also welcome the opportunity to present these outcomes at the Cabinet and Council meetings myself.

Finally, on behalf of the Committee, I would like to thank Steve Mawson, Assistant Director of Finance and the public for attending our budget review sessions, answering questions and providing clarification on issues raised by OSMC.

Yours sincerely

**Councillor John Mounsey**  
**Chair of the Overview and Scrutiny Management Committee**

cc OSMC Members  
Cabinet Members  
Jo Miller, Directors and BAs.  
Simon Wiles  
Steve Mawson and Roger Harvey

**APPENDIX A to LETTER**

**OVERVIEW AND SCRUTINY BUDGET REVIEW OUTCOMES**

**OSMC agreed the following comments in respect of the Mayor's budget proposals:**

1. That opportunities for growth within the borough arising from Capital investment are maximised particularly promoting job opportunities, upskilling and addressing low wages.
2. That key risks to the delivery of the budget continue to be identified and effectively managed, in particular within Adult Social Care, to make sure they do not adversely impact on the Council's ability to meet its savings target.
3. That subject to the agreement of the proposal to include a further increase to Council Tax through the new 2% Social Care levy, that consideration is given to a review being undertaken to identify what benefits will be passed on to Doncaster residents as a result of the monies raised.
4. It was acknowledged that when developing and agreeing savings targets consideration should be given to how the delivery of services will impact on the most vulnerable residents in the Borough. Members therefore supported a continued and robust approach to meaningful consultation and engagement with the wider public and other stakeholders where major service transformation is taking place, to ensure any decisions are well informed. OSMC recognised that consultation had taken place on a number of key areas such as residential homes, Digital Council, modern workforce and Early Help and should remain a key feature of any decision making process.
5. The Committee recognised the need to ensure effective horizon scanning to ensure the Council can respond appropriately to future changes nationally and locally. In particular Members recognised the uncertainty and risks for the Council from 2020 with 100% Business Rate retention and reduction of central government funding. Members requested they be kept informed of the emerging issues arising from changes to Business Rate retention and the impacts this will have on the Council and its ability to deliver services.
6. It was acknowledged there is a need to ensure effective plans are in place to reduce overspends in Adult Social Care and to control the amount of spend over coming years by redesigning services and modernising.
7. The Committee support the view that where possible those employed within social care contracts will receive the Government's National Living Wage, and influence their employer to use the national living wage following its introduction from 1st April 2016, for those aged 25 and over.

8. The Committee recognise the need to build up and carefully monitor reserves, to support essential transformation of services and address any slippage or key risks that may arise.
9. Concern was raised about the significant loss of funding arising from changes to social rents (a reduction of 1% per year for the next 4 years) and how this would significantly reduce the Council's plans for building social houses by approximately 3000 properties.
10. The Committee recognised that this is year 3 of the original three year budget strategy and plans to meet savings targets have been identified. Members fully appreciate the difficulties in achieving these savings targets whilst delivering services and meeting the Borough's stated priorities. It was acknowledged that significant plans will need to be in place to deliver further substantial savings during the period 2017-2021 and Members identified they should have a key role in helping to inform and contribute to this overall strategy.